AKHMAD SUBHAN

Administration Staff

Serang, Banten | +6282221099779 | akhmadsubhan01@gmail.com |
LinkedIn: https://www.linkedin.com/in/akhmadsubhan112/

SUMMARY

Graduate of Serang Raya University with a major in Informatics Engineering. Have experience working as a SAP Document Center at PT. Nikomas Gemilang Adidas Division for 2.5 years in SAP system administration. Accustomed to operating SAP Business one and SAP S/4 Hana systems in data management, inputting, filing, recapitulating production plan data and creating Packing Report data into the SAP system, coordinating with Department Leaders regarding the availability of Raw Material and Finish Good. I am always committed to improving operational efficiency and ensuring data integrity and willingness to continue learning and developing, and ready to face new challenges in the work environment.

WORK EXPERIENCE

PT NIKOMAS GEMILANG - Serang, Indonesia

Document Center SAP (December 2019 - May 2022)

- Responsible for managing Plantview module, including procurement process and inventory management.
- Identify and solve simple SAP problems, and work with teams on more complex problems.
- Input production data with Excel format into Plantview SD, MM, PP, Raw Material and Semi Finish Good data.
- Upload Plantview using T- Code according to the module commonly used such as T-Code ZRMM0001, ZRMM0002, ZRMM0003.
- Inputting data on the weight of materials to be used in the Chemical production process with the BOM (Bill Of Material) process such as inputting the weight of Colors, Formulas, Pigments and components used in production and the data change process or ECN (Engineering Change Notice).
- Input the availability of packing materials such as Raw Material and Finish Good in accordance with the PO (Production Order) needed using T-Code MB21.
- Change quantity if there is an input error using T-Code MB22
- Print the results of packing material reservation made using T-Code ZPP001

EDUCATION

SERANG RAYA UNIVERSITY (June 2013 - June 2019)

S1 Informatics Engineering

HARD SKILLS

- SAP Production Planning SD, MM, PP (SAP Business One)
- SAP Packing Material (SAP S/4 Hana)
- Microsoft Office (Excel, Word, Power Point)

SOFT SKILLS

- Willingness to learn
- Team Communication and Coordination
- Inventory and time management
- Problem-solving
- Administrative
- Planning

LANGUAGE

- English (Intermediate)